



359 Route 111, Smithtown, New York 11787

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# 2012-2013 Preschool Registration Form

## Please read carefully

- Program size is limited and registration is based on availability. Before completing this form, please check all program information and call for availability or with any questions, **631-360-2880**.
- Application fee of \$50 is due at the time of registration and is non-refundable and non-transferable.
- No further payment is needed at registration. Your first tuition payment is due on or before September 1.
- Refer to the **“Tuition Policy”** below. Please read carefully, date and sign.

|                                     |                                  |  |
|-------------------------------------|----------------------------------|--|
| Parent(s) Name(s): first and last - |                                  | <input type="checkbox"/> Who told you about CFA?<br><br><input type="checkbox"/> Have you ever participated in a CFA program before?<br>YES NO<br><input type="checkbox"/> Within the past 18 months?<br>YES NO<br><input type="checkbox"/> If yes, which program? |
| Child's name and birthdate:         |                                  |  |
| Address:                            |                                  |  |
| Phone #'s – home:<br><br>work:      | Email: required for confirmation |  |

## TUITION POLICY

**Application Fee:** is due at time of registration and is non-refundable and non-transferable. No exceptions will be made. This is an annual charge for each prospective student for the application processing.

**June '13 Tuition/Security Deposit:** is no longer necessary at the time of registration :) This payment is due June 1st.

**September Tuition:** is due on or before September 1, 2012. Failure to pay by September 1, 2012 will cause all monies to be forfeited and placement in class may be lost.

**Refunds:** There will be no refunds or make up days for absences, school closings, early withdrawals or inclement weather.

**Registration:** CFA will do all we can to accommodate requests for specific teachers and aides. However, teacher and aide selection is not guaranteed.

**Payments:** All payments are based on a yearly commitment. Payments must be paid in monthly installments (September 1<sup>st</sup> – June 1<sup>st</sup>). All tuition payments are due no later than the 5<sup>th</sup> of the month. All late payments will incur a \$15.00 late fee to be paid at time of tuition payment. **No Exceptions.** A fee of \$20.00 will be charged for any returned checks.

If your child drops out before November 1, 2012 and their space is filled with another child, CFA will waive the balance of payments. If space is not filled or child drops out after November 1, 2012, all monthly payments for the full year are still due.

I HAVE READ AND UNDERSTAND THE ABOVE POLICIES AND AGREE TO FOLLOW THEM AS I REGISTER WITH CFA, INC. – PRESCHOOL. Please sign and date below.

## PAYMENT METHOD

Check enclosed    
  MasterCard    
  VISA    
 Amount of payment: \$ \_\_\_\_\_  
 Card # \_\_\_\_\_    
 Expiration date: \_\_\_\_\_

I have read and agree to the terms and conditions stated on the “Tuition Policy” above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 2012 - 2013 Preschool Programs

| Preschool program                                     | Program Preference: | Day     | Time Circle one | Cost/month | Application fee | Total payment |
|---|---------------------|---------|-----------------|------------|-----------------|---------------|
| 4 year old program - 3 days - 3 hours                 | Morning             | M, W, F | 9 am - 12 pm    | \$300      | \$50.00         |               |
| 4 year old program - 3 days - 3 hours                 | Morning             | M, W, F | 8:45 - 11:45 am | \$300      | \$50.00         |               |
| 4 year old program 3 days - 3 hours                   | Afternoon           | M, W, F | 12:15 - 3:15 pm | \$300      | \$50.00         |               |
| 4 year old program 3 days - 3 hours                   | Afternoon           | M, W, F | 12:30 - 3:30 pm | \$300      | \$50.00         |               |
| Additional 4th day for 4 year olds, 1 days - 3 hours  | Morning             | Th      | 9 am - 12 pm    | \$100      |                 |               |
| Additional 4th day for 4 year olds, 1 days - 3 hours  | Afternoon           | Th      | 12:30 - 3:30 pm | \$100      |                 |               |
| <b>3 year old programs</b>                            |                     |         |                 |            |                 |               |
| 3 year old program 2 days - 2.5 hours                 | Morning             | T, Th   | 9 - 11:30 am    | \$205      | \$50.00         |               |
| 3 year old program 2 days - 2.5 hours                 | Morning             | T, Th   | 9:15 - 11:45 am | \$205      | \$50.00         |               |
| 3 year old program 2 days - 2.5 hours                 | Afternoon           | T, Th   | 12:15 - 2:45 pm | \$205      | \$50.00         |               |
| 3 year old program 2 days - 2.5 hours                 | Afternoon           | T, Th   | 12 - 2:30 pm    | \$205      | \$50.00         |               |
| Additional 3rd day for 3 year olds, 1 day - 2.5 hours | Morning             | W       | 9:30 - 12 pm    | \$95       |                 |               |
| Additional 3rd day for 3 year olds, 1 day - 2.5 hours | Afternoon           | W       | 12:30 - 3 pm    | \$95       |                 |               |
| <b>2 year old programs</b>                            |                     |         |                 |            |                 |               |
| 2 year old program 1 day - 2 hours                    | Morning             | Tu      | 9:45 - 11:45 am | \$105      | \$50.00         |               |
| 2 year old program 1 day - 2 hours                    | Afternoon           | Tu      | 12:15 - 2:15 pm | \$105      | \$50.00         |               |
| 2 year old program 1 day - 2 hours                    | Morning             | W       | 9:45 - 11:45 am | \$105      | \$50.00         |               |
| 2 year old program 1 day - 2 hours                    | Afternoon           | W       | 12:15 - 2:15 pm | \$105      | \$50.00         |               |
| Additional 2nd day for 2 year olds, 1 day - 2 hours   | Morning             | F       | 9:45 - 11:45 am | \$90       |                 |               |
| Additional 2nd day for 2 year olds, 1 day - 2 hours   | Afternoon           | F       | 12:15 - 2:15 pm | \$90       |                 |               |